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## DRAFT MINUTES OF A MEETING OF FOVANT PARISH COUNCIL HELD ON 5<sup>th</sup> MARCH 2013 IN THE VILLAGE HALL.

**Present Cllrs** Gorse, Havard (Chairman), Knowles, Phillips, Potter, and Mrs Story.  
**In attendance;** Mrs C Churchill (Clerk). Wiltshire Cllr Mrs Green , 4 members of the public.  
**Apologies** Cllrs Mrs Law and Roberts.

Questions or statements from members of the public on any matter concerning the village.  
Wished to know if Fovant PC had any plans to commemorate the outbreak of WW1 in August 2014.

Report from the Tisbury Neighbourhood Police Team. None received.

Report from Wiltshire Councillor Mrs Jose Green.  
Budget approved, 0% increase in WC element of council tax.  
Extra money placed in budget for potholes.  
Balfour Beatty replacing Ringway at Highways.  
Huge investment across Wilts for relocating troops.  
Asset transfer on the next SWWAB agenda.  
SWWAB funding maintained.

Cllr Havard opened the meeting at 7.30pm

**12/232. Apologies for absence** were received from Cllrs Mrs Law (personal reasons) and Roberts (personal reasons).  
Fovant PC resolved to accept the apologies for the reasons given.  
*Local Government Act 1972 s85(1)*

**12/233. Chairman's announcements.** Email received re car parking at the Village Hall, police attended and asked 1 car to move. People need to accept village hall is part of the community and drivers need to be aware of pedestrians and parked cars.  
Cllr Phillips suggested the Village Hall Committee are asked to consider signage.

Cllr Privett has resigned with immediate effect. Cllr Havard wished to publicly thank Cllr Privett for all his help and contribution to Fovant PC.

**12/234. Dispensation of Cllrs Interests.** None received.  
*Localism Act 2011.*

**12/235. Exclusion of the press and public.** None required.

**12/236. Council meeting minutes** - to confirm and sign the minutes of the parish council meeting held on 5<sup>th</sup> February 2013.  
The previously circulated minutes were taken as read, approved without amendment and signed by the Chairman.

**12/237. To receive brief reports from Cllrs.**  
(i) Highways – Cllr Mrs Story.

- Litter on verges at Jays Folly
  - Mill Lane pump, still problems with drain not coping.
  - Church Lane – big dig uncovered pipe across the road so hoping the flood problem will be resolved.
  - Hedges – after cutting debris left on the highway.
- (ii) Rights of Way - Cllr Knowles. The works near Footpath 7 will not result in the footpath being closed. The landowner of the path is still not known.
- (iii) Village Hall. Nothing to report
- (iv) Neighbourhood Watch – no report received.
- (v) TCSP – no report received.
- (vi) Youth issues. An email re the asset nomination has been circulated to all Cllrs.
- (vii) SWWAB – Cllr Phillips. The SWWAB met on Wednesday 6<sup>th</sup> February at Mere. A report has been circulated.
- Thanks to WC Mrs Green for separating housing survey and asset transfer.
  - Spoke to the new Police Commissioner re A30 and safety. Felt that Police should be more involved in speeding decisions.
  - Fingerposts – plea for funding request.
- (viii) CATG – Cllr Phillips has circulated a report.  
The recently lowered speed limit at Fonthill satisfied guidance and was therefore implemented.
- (ix) TAPCAP – Cllr Knowles reported that as of 31<sup>st</sup> March TAPCAP will dissolve. Fovant PC wished to thank Cllr Knowles for all his hard work with TAPCAP.
- (x) Environmental Group – Cllr Gorse.
- Group visited the food waste facility at Warminster
  - Plastic recycling of non bottles going well
  - Cllr Mrs Story has offered a wooden shed to house some collection boxes

**12/238. Update of actions from the meeting dated 5<sup>th</sup> February 2013.**

1. (12/218.1) Clerk has emailed Standing Orders to Cllr Havard. Cllr Havard distributed copies to all Cllrs.
2. (12/220) The registration papers for assets of community value were submitted to WC.
3. (12/221) The grant requested by Fovant Village Hall was awarded. There was some confusion on who it should be paid to but as the VHMC submitted the application the grant must be paid to them. It is not possible for FPC to claim the VAT on this project.
4. (12/223) Cllr Phillips has set up the Working Party for the A30 Triangle, waiting to hear from Tom Gardner (WC) for some suggested dates.

**12/239. To discuss the wording for the Parish Summary to be included in the Rural Housing report.** The summary has been circulated and various comments received.

Fovant PC resolved to approve the final version circulated after the removal of the final sentence.  
Clerk to send to WC for inclusion in the housing report. Clerk

**12/240. Community Assets.** To confirm that the following should be registered as Assets of Community Value for Fovant

Open Space (at Millbrook Trout Farm), Rainbow Centre, Youth Club and Drs Surgery.  
Cllr Knowles was disappointed that Youth Club felt the PC acted in an underhand way.  
Fovant PC resolved to register the assets listed with WC as Assets of Community Value.  
Cllr Havard will send a copy of the relevant nomination form to each of the incumbents of the assets affected by the listing Cllr Havard

**12/241. To confirm details for the Annual Parish Meeting to be held on Tuesday 2<sup>nd</sup> April 2013.**

Opening remarks to be made by Fovant History Interest Group on how should Fovant commemorate the anniversary of the outbreak of WW1.

Clerk to update last year's APM notice

Clerk

Clerk to send invitations to all village groups including the treasurer of the Three Towers.

Clerk

Clerk to check hall availability re an earlier start time.

Clerk

**12/242. Elections 2013.** These are scheduled for 2<sup>nd</sup> May 2013. Nomination papers will be available from WC and must be returned to WC by Friday 5<sup>th</sup> April. Clerk has a copy of the latest Register of Electors, please contact for electoral numbers.

Cllr Phillips offered to display election notices.

**12/243. Anniversary of the outbreak of WW1.** An email has been received from Fovant History Interest Group asking what, if any, plans FPC have to commemorate the 100<sup>th</sup> anniversary of this. Village groups need to know of any plans to commemorate this.

Salisbury Museum have already approached the Fovant Badges Society.

May be possible to move the annual Drumhead service to early August.

Possible ideas; children to dress graves in the Churchyard, display of memorabilia in the village hall.

Need to involve all village groups.

Possibly consider establishing a working party.

To be discussed further at the APM in April.

**12/244 Emergency Response Plan for Fovant.** To confirm and approve the draft plan circulated by Cllr Knowles.

Fovant PC resolved to approve the previously circulated Emergency Response Plan.

Thanks to Cllr Knowles for producing the document.

**12/245 Play Inspector for Fovant Recreation Ground.** The current inspection is carried out by Playsafety UK (based in Oxfordshire). Other local parishes use Digley Associates from Andover, there is also another company in Bournemouth.

Fovant PC wish to see examples of other inspection reports before making a decision but Fovant PC agreed in principle to change to another Inspector.

**12/246. Best Kept Village Competition.** Entry forms have been received.

To be discussed at the APM in April.

**12/247. To respond to the Draft Police and Crime Plan.**

Fovant PC resolved to make no response on this.

## **Finance**

**12/248 Year ending 31<sup>st</sup> March 2013.** The balance of the accounts stands at £1012.63

Fovant PC resolved to close the Clerk's account and transfer the balance of £1.39 to the savings account as this account was no longer required.

Terms of expenditure totalling £313.83 were authorised for payment.

*Local Government Act 1972 s150(5)*

*Account and Audit Regulations 2008*

**12/249 To confirm the appointment of the Internal Auditor for Fovant Parish Council.** Last year the IA was carried out of Mrs C Purves, Town Clerk at Wilton.

Fovant PC resolved to confirm Mrs Purves as Internal Auditor for the year ending 31<sup>st</sup> March 2013.

## **Planning**

**12/250. S/2013/0187. Fovant House, Church Lane, Fovant.** Alterations to a Grade 2 listed building including addition of roof lights (amendment to S/2012/0139).

Fovant PC resolved make no comment on this application.

Fovant PC noted the following application for tree works. The Fovant Tree Warden had been informed of this application.

**12/251. S/2013/0144. The Orchard, Church Lane, Fovant.** Fell 1 x Walnut tree.

**12/252. Current consultations.** To note current consultations available on the WC website. None

**12/253. Clerk's Report.**

HMRC RTI training Clerk asked to check charges for bacs and standing orders.

SLCC branch meeting

Entry form for Best Kept Village competition

Police and Crime Plan survey

WC newsletter

Various emails re the Village Hall grant application.

**12/254. To note items for the agenda of the next meeting to be held on Tuesday 14<sup>th</sup> May 2013.** This will be the Annual Meeting of the Parish Council.

Please note that all agenda items must be sent to the Clerk before Friday 3<sup>rd</sup> May 2013.

Cllr Havard closed the meeting at 9.10pm and reminded Cllrs of the tree-planting event on 24<sup>th</sup> March 2013.

***FUTURE MEETINGS:***

*Fovant PC will meet at Fovant Village Hall at 7.30pm on the following Tuesday;  
14<sup>th</sup> May.*

*The Annual Parish Meeting will be held on Tuesday 2<sup>nd</sup> April 2013.*